

## How to Change Your Online Privacy Settings

Welcome back, CENTRIS MEMBER

**1** Log into mobile/online banking.  
**2** Click Settings.

**3** Click Security Preferences.

**4** Click to change login ID.

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**5** Change your login ID, then click Submit.

**i** You will see a confirmation of your login ID change.

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## Security Preferences

Change Password >

Change Login ID >

Secure Delivery >

**6** Click Secure Delivery to change your Secure Access Code recipients.

**7** After confirmation, you will be returned to the Security Preferences panel.

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## Secure Delivery Contact Information

Enter your preferred email and/or phone contact information below. This contact information will be used for Secure Access Code delivery.

<b>Email</b>	SUSIEONLINE@GMAIL.COM	✎	🗑
<b>Phone</b>	(402)555-5555	✎	🗑
<b>Text</b>	(402)555-5555	📁	⊘
<b>Phone</b>	(402)555-5555	✎	🗑

**7** To change your Secure Access Code recipients:

Click the *pencil tool* to edit a recipient.

During editing, the tool icons will change. Click **📁** to save your edit or **⊘** to cancel your edit.

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**7 (cont.)** To change your Secure Access Code recipients:

Click the *trash can tool* to delete a recipient.

When you have finished your changes, click any title in the left menu to continue your banking session.